

Onslow County

Farmers' Market INC.

VENDOR RULES

The purpose of the Farmers' Market is to provide an avenue for local producers to sell fresh fruits, vegetables and other farm-related products direct to consumers.

General Rules:

1. The market manager or their agent shall have supervision and general control of the Farmers' Market area.
2. The market or any of its employees shall not be responsible for loss through theft or otherwise of private property at the market. The market will not be responsible for personal injuries or damages to individual or personal property.
3. The market manager or their agent will collect all fees, and assign selling space. A 15% discount will be offered to any vendor who pays for the entire year prior to commencement of the Market season.
4. Wholesale sales of produce and products for retail purposes or commercial resale is NOT permitted.
5. Each vendor determines their product prices. Coercion by vendors or market personnel is not tolerated.
6. All product prices must be visible to the public either near or on the products themselves.
7. All scales used for sales must be approved as "Legal for Trade".
8. Outdoor vendors are expected to provide their own tables, chairs, canopies and display items.
9. Vendors must maintain their space and leave the space in a clean & orderly condition at the end of the selling day. Debris is to be swept out into the center isle & trash placed in receptacles.
10. Vendors present and doing business on any given market day must not start to take down their sales/display until Market published closing time.
11. Persons who have consumed alcoholic beverages or drugs, (with the exception of approved vendor samples), are prohibited on the market premises.
12. Onslow County Farmer's Market Vendors are expected to conduct themselves in a professional

manor at all times. Loud, profane, abusive, racist or discourteous language on the market area is prohibited and will result in immediate removal from the market area. Other Causes for removal include but are not limited to:

- a. Failure to pay dues for the period fixed by the By-Laws.
- b. Failure to adhere to an ethical code governing conduct of sales.
- c. Creating a hostile and/or intimidating work environment.
- d. Undermining the general operations of Onslow County Farmers Market, Inc. as a tourist destination through negative, false and/or inflammatory comments.
- e. Failure to abide by any verbal and/or written notifications made by the Market Manager or agent of Onslow County Farmers Market, Inc.
- f. Failure to follow established Market Rules and Regulations.

If a vendor is terminated for any of the above reasons, the vendor membership fees are not refundable, nor is the vendor permitted to return unless he/she has been formally reinstated.

13. NO permanent structures of any type are allowed to be erected.
14. Pets are not permitted inside the Farmers Market Buildings. The Onslow County Farmers Market, Inc. welcomes all service animals as described in ADA Guidelines.
15. Vendors of Onslow County Farmers Market must occupy their assigned space no later than (NLT) 45 min's prior to the start of the Market. All vehicles must be removed from restricted areas NLT 15 min prior to the start of the Market.
16. Vendors must notify the market manager (NLT) no later than 11:00 am the day prior to the applicable market via e-mail (preferred), text, or phone of their intent to participate. Booth fees are required to pay **one month in advance. (non refundable).** Reference to the fee scheduled.
17. First-time, non-members may contract market space a maximum of two selling days after which a membership application must be submitted.
18. The use of tobacco products within 50 feet of the vendor selling areas is prohibited. Smoking debris must be disposed in proper container (not on ground)
19. Vendors must provide business cards or have a sign/banner prominently displayed with their business name and phone number.
20. Food demonstrations should promote local foods, produce and/or products available at the Onslow County Farmer's Market.
21. The Onslow County Farmers Market reserves the right to limit the number of any type of arts and craft vendor due to space restrictions and to not overload the market with specific items.
22. The Market Manager shall maintain a list of potential vendors should a vacancy arise.

23. The market manager or their agent may, at their discretion immediately remove any item that is considered objectionable, portrays violence/images of violence, pornography, or determined to be commercially produced.
24. Grievances shall be directed to the Farmers' Market Manager. If unable to be satisfactorily resolved, the vendor may contact the Farmers Market Board of Directors (FMBD) for resolution. The Market Manager will keep the FMBD apprised of any censure or dismissal of a Vendor from the Market.

Produce Sales Rules:

1. The market manager or their agent shall, by an on-farm or production site visit, verify the products of current market producers.
2. All Produce Vendors must comply with established Market Product labeling standards:
 - Producer: Green sales tags. Vendor grown/produced product.
 - Carried: White sales tags. Produce/product purchased for resale from another "local grower/producer".

Locally grown/produced is defined as produce/product originating from NC, SC or VA.

Craft Sales Rules:

1. Crafts items are hand-crafted and designed by the vendor or a member of the vendor's farm or craft business.

Examples of acceptable Arts/Crafts items are, but not limited to; painting, drawings, sculpture, pottery, ceramics, basket-weaving, soap, candles, woodworking, blacksmithing, jewelry, birdhouses, furniture, mosaics, stained-glass items, and lawn sculptures.

Examples of unacceptable items are, but not limited to; Antiques in any form, tracings of paint by number, printed materials, ceramics or pottery from commercial molds, wood carvings using duplicating machines if not crafters original design, kit items if unaltered, and any other items which clearly do not reflect originality of design.

Food Sales Rules:

1. Prepared foods as well as raw seafood, dairy products and meats must meet all Health Department and NCDA&CS Food and Drug Protection Division rules and regulations. Copies

of all applicable permits and must be provided to the market manager with vendor's application.

2. Processing of fin fish or shell fish on site is not permitted.
3. All Meat, Poultry and Seafood Vendors must comply with established Market Product labeling standards:
 - Producer: Green sales tags. Vendor grown/produced product.
 - Carried: White sales tags. Produce/product purchased for resale from another "local grower/producer".Locally grown/produced is defined as produce/product originating from NC, SC or VA.

Violations of any of these rules may subject the offender to forfeiture of the privilege of selling.

These OCFM Vendor Rules, dated 02/13/2021, replace and supersede all previous such documents.